FINANCIAL SECRETARIAT

Directs that the Character Books of Government Officials should be treated as part of the personal file of the Government Official and should not be returned to him in any case.

OFFICIAL MEMORANDUM.

No. O.M. FL. (B) 13249-349—C.R. 53-52-1, DATED BANGALORE, THE 9TH FEBRUARY 1953.

Subject:—Return of Character Books of officials to them after they retire from service.

A doubt has been expressed as to whether the character books of officials may be returned to them on their retirement either voluntarily or at their request.

For the information of all concerned, it is hereby laid down that the character book which should be treated as a document forming part of a Government Servant's personal file should not be returned to him on his retirement either voluntarily or at his request.

M. SHAMANNA,
Secretary to Government,
Finance Department

Issues revised procedure relating to the Railway Cess Fund Works got executed through the agency of the Public Works Department.

READ—

Letter No. 408—WM. GC., dated the 6th September 1953, from the Accountant-General, Mysore, Bangalore, suggesting for the reasons explained, the estimated cost of works to be met out of the "Railway Cess Funds" may be required to be placed at the disposal of the Executive Engineers in advance.

ORDER NO. FL. (B) 13852-72—C.R. 55-52-2, DATED BANGALORE, THE 3RD MARCH 1953.

According to the procedure followed at present, expenditure is incurred out of "Railway Cess Fund" by the Public Works Department in accordance with a programme included in the Budget of the District Board and sanctioned by Government and is debited directly to the Fund head in the monthly accounts of the division. It is reported that this procedure is found to be defective in as much as the Executive Engineers of Divisions, who are not the administrators of the Railway Cess Fund have been incurring expenditure debitable to the fund, irrespective of whether there was sufficient balance at the credit of the fund or not. This has led in some cases, owing to want of adequate balances at the credit of the fund, to overdrawals resulting in debit balances. It is, therefore, directed that, in future the estimated cost of works to be met out of the "Railway Cess Fund." to be got executed through the agency of the Public Works Department, be placed at the disposal of the Executive Engineers in advance and kept under "Public Works Deposits," as in the case of works executed on behalf of the Local Bodies.

Necessary amendments to the Mysore Public Works Account Code will issue in due course.

M. SHAMANNA,
Secretary to Government,
Finance Department.